

***SCHOOL MASTER***®

School Management System

BROCHURE

Powered by

Atib Services Limited

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Off Oba Akran Ikeja Lagos State.

## SUMMARY PAGE

With ***School Master*** School Management System, You will be able to:

- Record Student detailed information with their picture
- Record Parent/Guardians/Sponsorer and staff detailed information
- Generate student's Bills automatically
- Generate receipts for all income automatically
- Monitor Student Curricular and extra-Curriculum Activities
- Access student's score entered by teacher and auto-generate report card
- Generate Alumni record along with their picture
- Produce detailed and summary income report in graphical form
- Schedule and Manage School/Student Activities
- Generates all important report necessary for administrative decisions
- Manage your Library efficiently
- It integrates seamlessly with Sage Pastel Accounting System to produces the following
  - Balance Sheet and Cash following Analysis
  - Detailed and summary expenses reports in graphical form
  - Detailed profit and loss account
  - Keep Track of Your Assets

## INTRODUCTION

Software is designed for various applications to provide:

- Increased efficiency
- More accuracy
- And enhance flexibility in presentation.

These key benefits and many more are what ***School Master*** offers you.

We are driving by the aims of providing the best technological services to your school and to the Educational sector in general. Our track record of delivering projects that meets the highest standard which does not only fall within client's budget but also delivered to time has endeared us to our growing list customers.

## GENERAL FEATURES

***School Master*** presents itself as a bundle of refined features, which are essential ingredients in the workings of the best possible systems for school's solution. Some of the key features are described herein:

- **Runs on window 95 or higher versions and Window NT.**

Windows is the most popular operating system in the market at the moment ***School Master*** runs very well on this platform.

- **Multi-user / Networking Environment.**

Using a network protocol, the software can be configured for use by more than one user at a time. This has the overall benefits of data sharing and increased processing speed.

- **Integration with third party Program/Package.**

*School Master* integrated seamlessly with third party Applications.

- **Flexibility.**

*School Master* is design to work straight out of the box, or configured to exactly match your specific processes.

- **Choice of Back Engine-Database.**

*School Master* supports any database. However, we strongly recommended the use of either Microsoft SQL server or Microsoft Access or ORACLE database. It should be noted that the volume and security of data need to be considered in determining you backend engine. The system also supports migration from one backend engine to another.

- **Historical Record Keeping.**

Data stored in *School Master* can be retained as long as desired.

- **Data security and integration.**

The software ensures the security of stored data and information by requiring for input by user, a valid user ID and password for each authorized and associate this to a specific user group. Each user group has certain right at different points within the software. User within the specific user group exhibits these rights.

- **Fully Integrated with Microsoft office.**

*School Master* offers the advantage of transfer data to common office automation software e.g. Microsoft word, Excel etc. In this way, report can be reformatted to suit users needs. Also such report can be incorporated into document form using any of this software.

- **Customized to meet your specification or requirements.**

On request ***School Master*** can be customized within shortest possible periods since our design follows the required standard.

- **Multicurrency.**

With its multicurrency nature you can transact in any standard currency known to the world.

- **Support any financial Accounting package**

The system can be interfaced with any financial accounting package especially Sage Line 50-100, Sage-Pastel Evolution financial packages.

- **Produce standard reports with school logo**

All other reports generated by the school for internal/ external purposes is with the school logo

## The System Modules.

*School Master* comprehensively takes care of all school's activities and introduces an efficient way of running the school system without stress.

The system is modular in design hence it caters for all schools of various capabilities.

### Maintenance

- School Preference

Setting up the School Name and Address as well as the School logo, Semester/Term and Session setting among other policy for the school

- Building up your System

Defining the parameters through setting

- Flexible Backup and Restore system

Provide flexible backup and restore module

### School Administration

- Student Information

Information on Student Personal details, Academic, Payment History, Attendance and Medical History.

- Staff Information

Information on both the academic and the non-academic staff of the institution with Personal details, Academic qualification, Attendance, Schedule of duty, Medical History and their progress is well documented and monitored.

- Parent Information

Enable you to keep information on parents/Guardians /Sponsorer with multiple addresses system and also serves as a mailing list.

- **Alumni**

Enable you to keep track of the Past Student of the Institution with the year of graduation and grade on graduation.

## **Schedules**

- **Time table Allocation**

Allow you to allocate subject to teachers, classes as well as the student.

- **Student Activities**

Enable you to keep track of Student extra –curricula activities for proper management e.g. Student Birthday.

- **School Activities**

Enable you to keep track and Schedules school activities such as School Anniversary, Inter-house sport e.t.c.

- **Bus Allocation**

Allow you to allocate buses to routes and to student in the area covered by the route plan.

- **Hostel Allocation**

Allow you to allocate hostel to student in an efficient and simple manner.

- **Transfer Graduate to Alumni**

Enable you to transfer the graduating student to Alumni records.

## **Library**

This module keeps detailed records of all books available in the school's library. It also monitors the movement of each book vis-à-vis book loaned out to readers and how they are being returned.

- Book Entry  
Efficient library cataloguing system.
- Book Lending  
Keep track of Book movement out of the library.
- Book Returning  
Keep track of Book movement into the library.
- Defaulter's List  
List of all library defaulter's for a specified period.

## Tools

- Toolbar  
Toggling your Toolbar.
- User Account  
Creation of user and user's Privilege on the system.
- User List  
List of system user with time log-on and Log-out of the system which serves as an Audit trail on the system.
- Period End  
End of Term/Semester and End of Session/Year setting on the system.

## REPORTS

***School Master*** provide you with the following reports

- Student Report Sheet.
- Student Register.
- Academic Staff List.

- Non Academic Staff List.
- Debtors List
- Student Bills
- Time Table.
- Parent/Guardian Register
- Hostel Allocation
- Student General Report Sheet.
- Alumni Register
- Printing Letters and memo
- Parents Occupation List
- Student Age List
- Allergic and Immunization
- Student Subject List
- Attendance/Absentees List
- Teacher Attendance/Absentees List
- Book Register (Library)
- Defaulters List (Library)
- Miscellaneous Reports
- And all other reports on request

### **OTHER FEATURES**

- ***School Master*** is flexible enough to allow the introduction of new module or sub-module at anytime.
- ***School Master*** knows the differences in the type of information required on each school; hence it allows appropriate formatting and relevant query system towards establishing desired information or retrieving it from the system.

- ***School Master*** makes the follow-up of student's development easy for the school's authority because of the way the databases are articulated.
- ***School Master*** has a well-formatted reports and report-writer for end-user report generator.
- ***School Master*** has multiple and interactive screens.
- ***School Master*** is very easy to acquire and very easy to maintain.
- ***School Master*** offers you greater returns for your investment in terms of cost and efficiency.
- ***School Master*** offers multiple addresses per individual.
- Immediate access to comprehensive data on student, staffs, parents and transactions.
- ***School Master*** provides you with an efficient Hostel Management System.
- ***School Master*** comes with international mailing and address formats.
- ***School Master*** keeps track of your asset through asset manager.
- ***School Master*** manages ongoing sponsor relationship and understands complex relationship.
- ***School Master*** provides standard reports card comment.

## SYSTEM REQUIREMENTS

	Single User	Work Station	Server (less than 10 users)	Server (11 – 20+ users)*
<b>HARDWARE</b>				
Minimum	Pentium III 500MHz	Pentium III 350MHz	Pentium III 350MHz	Pentium IV 1GHz
Recommended	Pentium IV 2GHz or higher	Pentium III 500MHz or higher	Pentium IV 2GHz or higher	Xeon or Dual Processors
<b>OPERATING SYSTEM</b>				
Minimum	Windows 98, NT4 SP6	Windows 98, NT4 SP6	Windows 2000/ XP Pro	Server 2000/ NT
Recommended	Windows XP, 2000	Windows XP, 2000	Windows 2000 server	Server 2003
<b>RAM</b>				
Minimum	256MB	128MB	512MB	1GB
Recommended	512MB or higher	256MB or higher	1GB or higher	More than 1GB
<b>SCREEN RESOLUTION</b>				
Minimum	800 x 600	800 x 600	800 x 600	800 x 600
Recommended	1024 x 768	1024 x 768	1024 x 768	1024 x 768

### Requirements for all Users:

CD-Rom

256 Color VGA or SVGA video

### *Our Responsibility*

We design, build, implement and train the user on all our own software.

### *We are Approachable*

Our main office is located at Ikeja, the Capital of Lagos. Just give us a whistle we will be there.

### *Contact Us*

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